



Society for Cardiological Science and Technology Annual General Meeting

Tuesday 6th June 2023

Manchester Central / Online Zoom Meeting

Meeting ID 836 5225 7645

Minutes

Present in person:

Joann Ashton	Lucy Bowen
Mark Squirrell	Nolan Stain
Heather Herbert	Sam Bean
Katie Sanders	

Council/Education members attending virtually:

Su Baxter	Jenny Tonkinson-Hoare
Jakki Colwill	Suzanne Ramsay
Amanda Morton	

Time	Item	Presenter
5pm	Apologies for absence – Chris Cox	Su Baxter, SCST Secretary
	Minutes of 2022 AGM & matters arising Minutes were agreed – Joanne Ashton, Mark Squirrell	Su Baxter, SCST Secretary
	<p>Presentation of Annual Report Adoption of Annual Report – Report is in draft and with the auditors, no changes anticipated. JA reported that our objectives had been met.</p> <p>Achievements</p> <ul style="list-style-type: none"> - Recognition of the voluntary work undertaken by members of Council, Education Committee and all other groups associated with SCST - Successfully moved our admin support to AHCS - Maintained links with other bodies – NSHCS, AHCS, BCS, BSE, BHRS - Equivalence Sessions – online mentorship for members who are undertaking the AHCS equivalence route to becoming a clinical scientist. Excellent programme which has been well received and will run as a rolling programme with 5 sessions running at monthly intervals. Felt to be sustainable and is a definite membership benefit. 	Joanne Ashton, SCST President



	<p>Education Committee</p> <ul style="list-style-type: none"> - Cath lab accreditation programme - ECG interpretation examinations - Preceptorship – thanks to Jakki Colwill for running this <p>SCST Journal</p> <ul style="list-style-type: none"> - Thanks to Editor, Lucy Bowen - Thanks to all contributors - Pilot scheme to distribute to all departments was successful and we hope to continue this. <p>Website</p> <ul style="list-style-type: none"> - Work has stalled but hopefully with new volunteers on board this work will be invigorated. <p>NUM 2023</p> <ul style="list-style-type: none"> - Planned as a hybrid meeting on 24th November 2023 at Austin Court in Birmingham. Will feature poster presentations, speakers and recognition awards. <p>Summary</p> <ul style="list-style-type: none"> - Huge thank you to all who have given their time and energy to SCST. - We need to take active steps to involve more members and share work in order to avoid burnout. - Going forward we encourage all members to seek ways in which they can play an active role within their professional body. No matter how small the contribution every single one of us is important and is what keeps the society alive, vibrant and relevant for its members. - Together we will continue to be the voice of cardiac science and make a real difference. <p>Adoption of Annual Report - Accepted</p>	
	<p>Report from Education Committee</p> <ul style="list-style-type: none"> - Thanks to Tracey Cook who has stepped down as chair of the Education Committee and Eileen Wass who has stepped down as Vice Chair. <p>Courses</p> <ul style="list-style-type: none"> - Delivered twice yearly, all oversubscribed 	<p>Jakki Colwill SCST Education Committee</p>



	<ul style="list-style-type: none"> - Foundation in Essential ECG Interpretation delivered by Jenny Tonkinson-Hoare. We are planning to resume face to face delivery this year in September and online in February. - Diploma in ECG Interpretation delivered by Su Baxter - Looking to establish a regular running of the cath lab course. <p>Exams</p> <ul style="list-style-type: none"> - Run through Pearson Vue testing centres, looking to collated feedback going forward <p>Preceptorship</p> <ul style="list-style-type: none"> - 18 month programme tailored to each preceptee and their service environment. Numbers are small however we are supporting good quality cardiac physiology 	
	<p>Election of members of Council</p> <p>Each year 4 council members step down at the end of their 3 year tenure and additionally there were 3 vacancies from other council members leaving before the end of their tenure. There were 6 nominations therefore an election was held to ascertain which 4 would be offered a 3 year tenure with the remaining 2 candidates being offered a shorter tenure according to the vacancy they were stepping into. The election returned a 23% turnout of eligible members and the results were as follows:</p> <p>3 year tenure – Suzanne Ramsay, Lucy Bowen, Mark Squirrell, Duncan Sleeman</p> <p>2 year tenure – James Malcolmson, Gavin McClean</p> <p>Welcome to Katie Sanders who joins Council as a co-opted member.</p>	<p>Su Baxter, SCST Secretary</p>
	<p>Presentation of Accounts - Treasurer's Report</p> <ul style="list-style-type: none"> - The financial stability of SCST continues to improve thanks in large part to the virtual meetings, courses and examinations, particularly Foundation and Diploma courses. The transfer of administration from EBS to AHCS has resulted in significant savings. - We will no longer be issuing invoices for examinations and courses which will eliminate issues of unrecoverable amounts. - Trustees consider that funds held are an appropriate amount and risks are sufficiently mitigated. <p>Adoption of Accounts – Accepted</p>	<p>Heather Herbert, SCST Treasurer</p>



	Adoptions of Auditors – Agreed to reappoint Whitley Stimpson	
	<p>Questions from membership</p> <ul style="list-style-type: none"> - Jude Skipper asked for an update on the amendment to the Articles of Association. Nolan Stain outlined progress to date with the expectation that we will be in a position to put the new articles to the vote at an Extraordinary General Meeting later in the year. - ETT guidelines – progress report from Heather Herbert. Awaiting referencing and again hope to publish in the next few months. 	SCST Council
	AOB - nil	All
	Closing remarks	Joanne Ashton, SCST President